

Quarterly Progress Report

FY 19 Q4

Entity: HGAC

Contract No: 582-19-90146

Project Name: HGAC 604(b)

Date Submitted: 9/12/19

Contractor Project Manager: Brian Sims

Approval Signature  Date 9/12/19

TCEQ Project Manager: Jessica Johnstone

Approval* Signature Jessica Johnstone Date 10/3/19

* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

1. When ready to submit the QPR to TCEQ, the Contractor Project Manager must date and sign the cover page with an electronic signature (i.e., scanned signature). Send the signed Excel document to the TCEQ Project Manager.
2. The TCEQ Project Manager will review and either: 1) Send back with comments or 2) approve, sign, date, and e-mail a scanned copy of the approved QPR to the Contractor Project Manager.
3. After addressing comments email the updated Excel document the TCEQ Project Manager, along with a new date next to the electronic signature.
4. The TCEQ Project Manager will sign, date, scan and send the approved QPR to the Contractor Project Manager. A final version of the Excel document will also be sent.

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.						
ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
10331	1.2	QPR (FY19Q1)	12/15/18	12/11/18	Brian Sims (BS) prepared and submitted the FY19 Q1 QPR by email to Project Manager Roberr Grudier (RG).	
10332	1.2	QPR (FY19Q2)	03/15/19	03/12/19	QPR emailed to TCEQ PM by BS	
10333	1.2	QPR (FY19Q3)	06/15/19	06/13/19	QPR submitted by email to Jessica Johnstone.	
10334	1.2	QPR (FY19Q4)	09/15/19	09/12/19	QPR submitted electronically on 9/12/19	
10335	1.3	Invoice (FY19Q1)	12/30/18	12/30/18		
10336	1.3	Invoice (FY19Q2)	03/30/19	03/30/19		
10337	1.3	Invoice (FY19Q3)	06/30/19	07/25/19	\$0 invoice obtained by PM 7/25/19	
10338	1.3	Invoice (FY19Q4)_June	07/15/19	07/15/19	Invoices delayed because of \$0 balance, waiting on Amendment #1 to execute	
10339	1.3	Invoice (FY19Q4)_July	08/15/19	08/15/19	Invoices delayed because of \$0 balance, waiting on Amendment #1 to execute	
10340	1.3	Invoice (FY19Q4)Aug	10/15/19	09/16/19	Revisions requested. Final invoice "closeout" to follow.	
10342	1.4	Conference Call (FY19Q2)	01/30/19	02/01/19	Conference Call held on 2/1/19. Call notes submitted on 2/1/19.	
10343	1.4	Conference Call (FY19Q3)	04/30/19	04/10/19	Quarterly conference call held on 4/10/19. A copy of the call notes are attached.	
10344	1.4	Conference Call (FY19Q4)	07/30/19	07/25/19	Quarterly conference call held on 7/25/19. A copy of the call notes were submitted electronically on 7/25/19.	
10341	1.4	Post-Award Mtg (Notes within 2 days of mtg)	10/03/18	10/03/18	The post-award conference call was conducted on 10/2/18. Call notes were submitted by BS to RG on 10/4/18.	
10345	1.5	Final Project Summary	09/15/19	09/12/19	The Final Project Summary Report was submitted electronically on 9/12/19.	
10347	2	Draft Acquired Data QAPP Update (Expires 5/31/19)	01/31/19	02/15/19		

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.						
ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
10348	2	Draft Geospatial QAPP Update (Expires 9/28/19)	06/30/19	07/01/19		
10346	2.1	QAPP Planning Mtg minutes and notes	10/03/18	10/03/18	QAPP issues were discussed during the post-award conference call on 10/2/18.	
10349	3.1	Maps showing Service Area Boundaries, Wastewater Outfalls, and SSO Analyses	08/01/19	08/01/19	Included in the Draft WQMP Update, and submitted as a separate deliverables file	
10350	3.2	Summary Report of Regional SSO and DMR Data Analyses	07/26/19	08/01/19	Included in the Draft WQMP Update, and submitted as a separate deliverables file	
10351	3.3	Summary of Activities (in QPRs)	08/31/19	08/01/19	CWSRF reviews summarized in each QPR and in WQMP Update Report.	
10357	4	Summary of Activities (in QPRs)	08/31/19	06/14/19	A summary of activities for Task 4 and Task 5 are included as an attachment to the FY19 Q3 QPR.	
10352	4.1	San Bernard River meeting materials and summary	08/31/19	08/01/19	Summary included in Draft WQMP Report	
10353	4.2	FY19Q1 NRAC Mtg	11/30/18	11/01/18	The NRAC meeting was held on 11/1/18.	
10354	4.2	FY19Q2 NRAC Mtg	02/28/19	03/12/19	Agenda, Draft Meeting Minutes, Sign In Sheets, and copies of presentations emailed to TCEQ PM on 3/12/19. Copies also included as attachments with the QPR.	
10355	4.2	FY19Q3 NRAC Mtg	05/31/19	05/14/19	Agenda for NRAC meeting emailed to TCEQ PM and included as an attachment.	
10356	4.2	FY19Q4 NRAC Mtg	08/31/19	08/01/19	Agenda included as an attachment.	
10359	5.1	List of training provided for AAs (in QPRs)	08/31/19	08/31/19	Included in QPRs and in WQMP Report	
10358	5.1	Updated permitted OSSF database	08/01/19	08/01/19	Submitted with Draft WQMP Update	
10360	5.2	Updated unpermitted OSSF location analysis	07/26/19	08/01/19	Submitted with Draft WQMP Update	

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.						
ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
10361	6.1	Draft WQMP Update and Documentation of Public Participation for WQMP Update	07/26/19	08/01/19	Draft WQMP Update submitted on 8/1/19. Schedule for public participation included in report. Documentation of participation included as an Appendix in Final report	
10362	6.2	Final WQMP Update	08/31/19	09/05/19	Final WQMP Update Report emailed to TCEQ PM on 9/5/19. Report uploaded to H-GAC website. Report approved by H-GAC Board of Directors on 9/17.	

